



**P.O. Box 298
Valley City, ND 58072
Phone: 701-845-4300 Fax: 701-845-4073
Pat Hansen, Executive Director**

July 13, 2020

School, Pre-School and Daycare Child Rider Policy

SAFETY:

For safety reasons, our drivers are required to stay with the bus when transporting children. An adult **MUST** be present and visible to receive your child/children at the drop off point. If no adult is present, your child will remain on the bus and we will attempt to contact a parent or guardian. If we are unable to contact a parent /guardian, your child will be brought to the Dispatch Center, Head Start or Social Services. Repeat offenses will result in termination of transportation services.

Behavioral problems can also become a safety issue on the bus. Drivers are instructed to report any problems to the transit coordinator for resolution on a case by case basis. Ongoing behavioral problems may result in termination of services.

PAYMENTS:

Your child/children may ride the bus only after rides or bus passes have been purchased in advance and all required paperwork has been completed. Payment and paperwork must be completed 24 hours in advance of your child's/children's 1st ride. If you fail to purchase more rides/passes once they have expired, your child/children will be removed from the schedule until payment has been made. Payments can be made at 139 2nd Ave. SE OR online at www.southcentraltransitnetwork.org

SCHEDULING:

ALL cancellations and scheduling changes **MUST** be communicated to our central dispatch office (701-845-4300). Communicating changes to the driver, school or daycare is not a reliable way for dispatch to receive important information about your child/children's transportation schedule. Pick up and drop off times will generally occur within a 10 minute window (before or after) of the scheduled pick up time. However, there are exceptions due to unforeseen circumstances

South Central Transit greatly appreciates your patronage. We are available at 701-845-4300 to answer any questions, Monday through Friday from 8AM to 5 PM CST.



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PLEASE SIGN AND DATE

I have read and understand South Central Transit Network's School, Pre-School and Daycare rider policy.

Child/Children's Name(s)

Please List Any Special Medical Needs (epipen, inhaler etc.):

Parent or Guardian's Name (print)

Signature (parent or guardian):

Date: _____

